



## MINUTES OF THE COMMITTEE OF THE WHOLE MEETING TUESDAY, FEBRUARY 19, 2019

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, February 19, 2019 in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:36 p.m. by Vice-Chair Sicoli.

### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer was led by Trustee Moody

2. Roll Call

Vice-Chair Sicoli noted that Trustee Burtnik joined electronically.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik		✓		
Frank Fera	✓			
Larry Huibers	✓			
Daniel Moody	✓			
Leanne Prince	✓			
Dino Sicoli	✓			
Paul Turner	✓			
<b>Student Trustees</b>				
Jade Bilodeau	✓			
Madison McKinney	✓			

The following staff were in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Pat Rocca**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

**3. Approval of the Agenda**

Moved by Trustee Burkholder

**THAT** the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of February 19, 2019, as presented.

**CARRIED**

**4. Declaration of Conflict of Interest**

No Declaration of Conflict of Interest was declared with any items on the Agenda.

**5. Approval of Minutes of the Committee of the Whole Meeting of January 15, 2019**

Moved by Trustee Moody

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of January 15, 2019, as presented.

**CARRIED**

**6. Consent Agenda Items**

**6.1 Unapproved Minutes of the Policy Committee Meeting of January 29, 2019**

**THAT** the Committee of the Whole receive the Unapproved Minutes of the Policy Committee Meeting of January 29, 2019, as presented.

**6.2 Approval of Policies**

**6.2.1 Transportation and School Operations for Inclement Weather Policy (500.1)**

**THAT** the Policy Committee recommend to the Committee of the Whole approval of the Transportation and School Operations for Inclement Weather Policy (500.1), as presented.

**6.2.2 Employee Attendance During Inclement Weather and Workplace Closure Policy (201.9)**

**THAT** the Policy Committee recommend to the Committee of the Whole approval of the Employee Attendance During Inclement Weather and Workplace Closure Policy (201.9), as presented.

**6.2.3 Student Senate – Secondary Policy (100.6.1)**

**THAT** the Policy Committee recommend to the Committee of the Whole approval of the Student Senate – Secondary Policy (100.6.1), as presented.

**6.2.4 Student Senate – Elementary Policy (100.6.2)**

**THAT** the Policy Committee recommend to the Committee of the Whole approval of the Student Senate – Elementary Policy (100.6.2), as presented.

**6.2.5 Supporting Children and Students with Prevalent Medical Conditions Policy**

**THAT** the Policy Committee recommend to the Committee of the Whole approval of the Supporting Children and Students with Prevalent Medical Conditions Policy, as presented.

**6.2.6 Student Transportation Policy (500.2)**

**THAT** the Policy Committee recommend to the Committee of the Whole approval of the Student Transportation Policy (500.2), as presented.

**6.2.7 Fundraising Policy (301.4)**

**THAT** the Policy Committee recommend to the Committee of the Whole approval of the Fundraising Policy (301.4), as presented.

**6.2.8 Prior Learning Assessment and Recognition (PLAR) Policy (400.4)**

**THAT** the Policy Committee recommend to the Committee of the Whole approval of the Prior Learning Assessment and Recognition (PLAR) Policy (400.4), as presented.

**6.3 Elementary and Secondary School Year Calendars 2019-2020**

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Elementary and Secondary School Year Calendars for the 2019-2020 school year, as presented.

**6.4 Staff Development Department Professional Development Opportunities**

Presented for information.

**6.5 Capital Projects Update**

Presented for information.

**6.6 In Camera Items F1 and F3**

Moved by Trustee Prince

**THAT** the Committee of the Whole adopt consent agenda items.

**CARRIED**

**B. PRESENTATIONS**

Nil

**C. COMMITTEE AND STAFF REPORTS**

**1. Committee of the Whole System Priorities and Budget 2018-2019 Update**

Director Crocco and members of Senior Administrative Council presented Committee of the Whole System Priorities and Budget 2018-2019 Update.

Director Crocco and Senior Administrative Council answered questions of Trustees.

**2. Student Support Services**

Pat Rocca, Superintendent of Education presented the Student Support Services report for information.

Superintendent Rocca introduced Anna Racine and Kristin Baker, Niagara Catholic parent representatives.

Ms. Racine and Ms. Baker highlighted the Student Support Services from the perspective of a parent of a special needs child.

Superintendent Rocca answered questions of Trustees.

**3. Accountability Financial Report 2018-2019**

Giancarlo Vetrone, Superintendent of Business & Financial Services presented the Accountability Financial Report 2018-2019.

**4. Monthly Updates**

**4.1 Student Trustees' Update**

Jade Bilodeau and Madison McKinney, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

**4.2 Senior Staff Good News Update**

Senior Staff highlights included:

**Superintendent Farrell**

- Saint Michael Catholic High School's 2008 Senior Boys Soccer Team will be inducted into the Niagara Falls Sports Wall of Fame on Saturday April 13, 2019.

**D. INFORMATION**

**1. Trustee Information**

**1.1 Spotlight on Niagara Catholic – January 29, 2019**

Director Crocco highlighted the Spotlight on Niagara Catholic – January 29, 2019 issue for Trustees information.

**1.2 Calendar of Events – February 2019**

Director Crocco presented the February 2019 Calendar of Events for Trustees information.

**1.3 OCSTA – Pre-Budget Submission 2019**

Director Crocco highlighted the OCSTA Presented for information-Budget Submission 2019.

**1.4 NCPIC & CSC's Faith Formation – February 28, 2019**

Director Crocco presented the invitation to the NCPIC & CSC's Faith Formation being held on February 28, 2019 and asked Trustees to confirm their attendance with Anna Pisano.

**1.5 2019 OCSTA/OCSBOA Business Seminar – April 25, 2019**

Director Crocco reminded Trustees of the 2019 OCSTA/OCSBOA Business Seminar being held on April 25, 2019 and asked Trustees wishing to attend to notify Anna Pisano.

**1.6 OCSTA 2019 AGM & Conference – April 25-April 27, 2019**

Director Crocco reminded Trustees of the OCSTA 2019 AGM & Conference on April 25-April 27, 2019 and asked Trustees to notify Anna Pisano if they wish to register.

**1.7 OCSTA 2019 AGM & Conference – Silent Auction Flyer**

Director Crocco highlighted the Silent Auction Flyer requesting a door prize donation for the OCSTA 2019 AGM & Conference in support of the Toonies for Tuition.

Vice-Chair Sicoli offered to donate personal works of art.

**1.8 OCSTA Memorandum – Bill 68 Municipal Conflict of Interest Requirements Update**

Director Crocco highlighted the OCSTA Memorandum regarding Bill 68 – Municipal Conflict of Interest Requirements requiring all boards to establish a registry of declared conflict of interests from Trustees that are open to the public.

Director Crocco noted that a package of Statements of Declaration forms have been left at each Trustees desk for completion and at the end of each meeting the forms will be collected and filed in a public registry binder.

**2. Report on Trustee Conferences Attended**

Trustee Huibers participated in the Wellness Committee Meeting and noted the Board Staff Volleyball Tournament being held on Friday, February 22, 2019 at Brock University which is a great opportunity to promote staff wellness and encouraged all to attend.

Trustee Sicoli attended the 2019 Catholic Trustees Seminar in January and announced he will be forwarding notes on Laura Hughes presentation to all the Trustees.

**E. OTHER BUSINESS**

**1. General Discussion to Plan for Future Action**

- 1.1 Director Crocco informed the Board of the continued implementation of this years system priorities.
- 1.2 Consultation continues towards the designing of the System Priorities for the 2019-2020 school year.
- 1.3 Updates on the design of the Joint-Use school agreement with the District School Board of Niagara will be provided at future meetings.

## **F. BUSINESS IN CAMERA**

Moved by Trustee Fera

**THAT** the Committee of the Whole move into the In Camera Session.

**CARRIED**

The Committee of the Whole moved into the In Camera Session of the Committee of the Whole Meeting at 9:02 p.m. and reconvened at 10:29 p.m.

## **G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee Fera

**THAT** the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of February 19, 2019.

**CARRIED**

### **SECTION A: STUDENT TRUSTEES INCLUDED**

Moved by Trustee Prince

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section A: Student Trustees Included) held on January 15, 2019, as presented.

**CARRIED (Item F1)**

### **SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee Prince

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section B: Student Trustees Excluded) held on January 15, 2019, as presented.

**CARRIED (Item F3)**

## **H. ADJOURNMENT**

A Declaration of Conflict of Interest was declared by Trustees Fera, Huibers and Moody with Item F4.1 of the In Camera Agenda. These trustees have family members who are employees of the Board. They left the meeting during discussion of this item.

Moved by Trustee Turner

**THAT** the February 19, 2019 Committee of the Whole Meeting be adjourned.

**CARRIED**

This meeting was adjourned at 10:30 p.m.

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Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **February 19, 2019.**  
Approved on **March 5, 2019.**